

Programme Notification Form

This form must be completed and submitted no later than 3 weeks before the start of a new course is due to start. Please ensure the correct qualification title, date of assessment, and the correct time. For any changes to the date or time, please contact leah@focusawards.org.uk immediately to reschedule.

Qualification Title:	Qualification Level:	Date(s) of planned assessment(s):	Assessment times (specific times or AM/PM):	Number of learners attending: