



FOCUS AWARDS

Focus Awards Level 1
Diploma in an Introduction
to the Hair and Beauty
Sector (RQF)

601/8033/X

Silicon House, Farfield Park, Manvers, Rotherham S63 5DB

Qualification Summary

Key Information

| | | |
|--------------------------|-----------------------|----------------------------|
| Level | Sector | Qualification Type |
| 1 | Service Enterprises | Occupational Qualification |
| Total Qualification Time | Credit Value | Guided Learning Hours |
| 370 | 37 | 365 |
| Status | Methods of Assessment | Minimum Age |
| Available To Learners | Portfolio of evidence | 16 |



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Focus Awards Level 1 Diploma in an Introduction to the Hair and Beauty Sector (RQF)

QRN: 601/8033/X

GLH: 365

TQT: 370

Credit: 37

Qualification Purpose:

The Focus Awards Level 1 Diploma in an Introduction to the Hair and Beauty Sector (RQF) is aimed at those wishing to work in the Hair and Beauty Sector.

The Focus Awards Level 1 Diploma in an Introduction to the Hair and Beauty Sector (RQF) is aimed at developing the practical skills and knowledge for progressing to further learning needed to work in the hair or beauty industry. By completing further training this qualification could lead to jobs roles such as:

- Beauty Salon Assistant
- Hairdressing salon assistant

Age Ranges

Entry is at the discretion of the centre. However, learners can be aged 16 and under to undertake this qualification.

Geographical Coverage

This qualification is available in England and Northern Ireland.

Learner Entry Requirements

Learners should be competent in literacy and numeracy to help with elements of communication. This is at the discretion of the centre as they may decide to use diagnostic testing methods to ascertain how they can support learners.



Reasonable Adjustments and Special Considerations

Please refer to the Focus Awards 'Reasonable Adjustments and Special Considerations Policy'. A copy is available for download from the Focus Awards website at the following url: <https://www.focusawards.org.uk/wp-content/uploads/2016/08/Reasonable-Adjustments.pdf>

Assessment Methods

This qualification is Internally Assessed. Each learner must create a portfolio of evidence that demonstrates achievement of all the learning outcomes and assessment criteria associated with each unit.

The main pieces of evidence for the portfolio could include some or all of the following:

- Assessor observation
- Witness testimony
- Learner product
- Worksheets
- Assignments/projects/reports
- Record of oral and written questioning
- Learner and peer reports
- Recognition of prior learning (RPL)

Progression Routes

Learners wishing to progress from this qualification can undertake the following qualifications:

- Focus Awards Level 2 Diploma in Beauty Therapy (RQF)

Supporting Material and Useful Websites

- <https://focusawards.org.uk/supportingmaterials>
- <https://ofqual.gov.uk>



Qualification Structure

Learners must achieve 6 credits from the 2 mandatory units and a minimum of 32 credits from the optional units totalling at least 37 credits.

Barred units

The following units are not allowed to be taken together:

- Providing basic manicure treatment (R/601/3557) and Hand care (K/502/3467)
- Hair Plaiting (R/502/3804) and, Plaiting and Twisting Hair (Y/502/3805)
- Plaiting and Twisting Hair (Y/502/3805) and Hair Plaiting (R/502/3804)

Mandatory Units

| Unit Title | Unit Ref | Level | GLH | Credit |
|---|------------|---------|-----|--------|
| Mandatory Units | | | | |
| Introduction to the Hair and Beauty Sector | R/502/3981 | 1 | 25 | 3 |
| Presenting a Professional Image in a Salon | Y/502/3982 | 1 | 25 | 3 |
| Optional Units | | | | |
| Hand care | K/502/3467 | Entry 3 | 30 | 3 |
| Nail Art Application | K/502/3470 | 1 | 30 | 3 |
| Create an image using colour for the Hair and Beauty Sector | T/502/3469 | Entry 3 | 30 | 3 |
| Skin care | Y/502/3464 | Entry 3 | 30 | 3 |
| Shampoo and Conditioning | L/502/3753 | Entry 3 | 30 | 3 |
| Styling Men's Hair | A/502/3795 | 1 | 30 | 3 |
| Styling Women's Hair | F/502/3796 | 1 | 30 | 3 |
| Basic Make-up Application | J/502/3797 | 1 | 30 | 3 |
| Themed Face Painting | L/502/3803 | 1 | 30 | 3 |
| Hair Plaiting | R/502/3804 | Entry 3 | 30 | 3 |
| Plaiting and Twisting Hair | Y/502/3805 | 1 | 30 | 3 |
| The Art of Dressing Hair | Y/502/3979 | 2 | 30 | 5 |
| The Art of Photographic Make-Up | L/502/3980 | 2 | 30 | 5 |
| Salon reception duties | R/600/6334 | 1 | 22 | 3 |
| Follow health and safety in the salon | A/600/6327 | 1 | 22 | 3 |
| Working with others in the hair and beauty sector | H/600/6323 | 1 | 19 | 2 |
| Create a Hair and Beauty Image | Y/600/4875 | 1 | 30 | 3 |

| | | | | |
|--|------------|---|----|---|
| Colour hair using temporary colour | R/600/4874 | 1 | 30 | 3 |
| Providing Basic Pedicure Treatment | L/601/3556 | 1 | 30 | 3 |
| Providing basic manicure treatment | R/601/3557 | 1 | 30 | 3 |
| Create and Maintain retail displays in the salon | Y/600/6335 | 1 | 17 | 2 |
| Head Massage | H/60/4356 | 1 | 30 | 4 |

Staff Requirements

Requirements for Tutors/Instructors

Tutors delivering the qualification will be required to hold or be working towards a teaching qualification. This may include qualifications such as the Levels 3, 4 or 5 in Education and Training, or a Certificate in Education. Focus Awards will however; consider other teaching qualifications upon submission. Tutors must also be able to demonstrate that they are occupationally competent within the sector area.

Requirements for Assessors

Assessors will be required to hold, or be working towards a relevant assessing qualification. This includes qualifications such as:

- Level 3 Award in Assessing Competence in the Work Environment
- Level 3 Award in Assessing Vocationally-Related Achievement
- Level 3 Certificate in Assessing Vocational Achievement

Focus Awards will however; consider other relevant assessing qualifications upon submission.

Assessors who only hold the Level 3 Award in Understanding the Principles and Processes of Assessment will be required to complete an additional programme of study to achieve the relevant competency units required for one of the qualifications listed above.

Trainee assessors who do not hold an assessment qualification will require their decisions to be countersigned by a suitably qualified assessor.

Assessors must also be able to show they are occupationally competent within the sector area

Requirements for Internal Quality Assurers (IQA)

Internal Quality Assurers should hold or be working towards the following an IQA qualification. This may include qualifications such as the V1 (previously D34), or the Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice. Focus Awards will however; consider other relevant IQA qualifications upon submission.

Trainee IQAs who do not hold an IQA qualification will require their decisions to be countersigned by a suitably qualified IQA. IQAs must be able to demonstrate occupational competence.

