



# Focus Awards Level 3 Extended Diploma for Personal Training Practitioners (RQF)

603/7192/4

## Contents

Qualification Summary .....	3
Qualification Purpose: .....	4
Age Range.....	4
Geographical Coverage .....	4
Learner Entry Requirements: .....	4
Reasonable Adjustments and Special Considerations .....	5
Assessment Methods .....	5
Progression Routes.....	5
Supporting Material and Useful Websites.....	5
Staff Requirements .....	7
Requirements for Tutors/Instructors .....	7
Requirements for Assessors .....	7
Requirements for Internal Quality Assurers (IQA) .....	7

## Qualification Summary

Level	Sector	Qualification Type
3	Sport, Leisure and Recreation	Vocationally-Related Qualification
Total Qualification Time	Credit Value	Guided Learning Hours
680	68	410
Status	Methods of Assessment	Minimum Age
Available to Learners	Portfolio of Evidence	16



# Focus Awards Level 3 Extended Diploma for Personal Training Practitioners (RQF)

QRN: 603/7192/4

GLH: 410

TQT: 680

Credit: 68

## Qualification Purpose:

The aim of the Focus Awards Level 3 Extended Diploma for Personal Training Practitioners (RQF) is to provide learners with essential skills and the knowledge required to plan exercise programmes for both groups and individuals in gym-based exercise and personal training.

## Age Range

Entry is at the discretion of the centre. However, learners should be aged 16 to undertake this qualification.

## Geographical Coverage

This qualification is available in England.

## Learner Entry Requirements:

Focus Awards does not set any other entry requirements, but additional criteria may be requested or specified by the centre.

## Reasonable Adjustments and Special Considerations

Please refer to the Focus Awards 'Reasonable Adjustments and Special Considerations Policy'. A copy is available for download from the Focus Awards website at the following url: <https://www.focusawards.org.uk/wp-content/uploads/2016/08/Reasonable-Adjustments.pdf>

## Assessment Methods

This qualification is Internally Assessed. Each learner must create a portfolio of evidence that demonstrates achievement of all the learning outcomes and assessment criteria associated with each unit.

The main pieces of evidence for the portfolio could include some or all of the following:

- Assessor observation
- Witness testimony
- Learner product
- Worksheets
- Assignments/projects/reports
- Record of oral and written questioning
- Learner and peer reports
- Recognition of prior learning (RPL)

## Progression Routes

Learners seeking progress from this qualification can advance their skills further through the following:

- Focus Awards Level 4 Certificate for Advanced Personal Trainers (RQF)
- Focus Awards Level 4 Certificate in Developing Physical Activity and Weight Management Strategies for Diabetic Clients (RQF)
- Focus Awards Level 4 Certificate in Nutrition for Weight Management and Athletic Performance (RQF)
- Focus Awards Level 4 Certificate in Exercise for Managing Lower Back Pain (RQF)

## Supporting Material and Useful Websites

- <https://focusawards.org.uk/supportingmaterials>
- <https://ofqual.gov.uk>

## Mandatory Units

Unit Title	Unit Reference	Level	Credit	Guided Learning Hours
Anatomy, Physiology and Kinesiology for Exercise and Health	K/617/8594	3	6	43
Applying Nutritional Principles to Personal Training	M/617/8595	3	6	40
Planning Exercise Programmes Designed for Personal Training Clients	T/617/8596	3	7	47
Delivering Exercise Programmes for Personal Training Sessions	A/617/8597	3	9	58
Business Acumen and the use of Information Technology for a Personal Trainer	F/617/8598	3	5	35
Principles of Health and Wellbeing for Exercise, Fitness and Health	Y/617/8588	2	4	28
Know how to Support Clients Lifestyle Management and Enhance Client Motivation for Exercise and Physical Activity	R/617/8590	2	2	13
Principles of Professional Practice and Health and Safety in a Fitness Environment	Y/617/8591	2	2	16
Planning Professional Practice with Effective Consultations and Assessments for Gym-Based Exercise Sessions	D/617/8592	2	4	23
Instructing Professional Practice and Effective Exercise Supervision in Gym-Based Exercise Sessions	H/617/8593	2	6	37
Planning, Programming and Delivering Advanced Personal Training Sessions in a Range of Environments	J/616/8087	4	12	50
Nutrition for Sport and Exercise Performance	Y/617/4945	3	5	20

## Staff Requirements

### Requirements for Tutors/Instructors

Tutors delivering the qualification will be required to hold or be working towards a teaching qualification. This may include qualifications such as the Levels 3, 4 or 5 in Education and Training, or a Certificate in Education. Focus Awards will however; consider other teaching qualifications upon submission. Tutors must also be able to demonstrate that they are occupationally competent within the sector area.

### Requirements for Assessors

Assessors will be required to hold, or be working towards a relevant assessing qualification. This includes qualifications such as:

- Level 3 Award in Assessing Competence in the Work Environment
- Level 3 Award in Assessing Vocationally-Related Achievement
- Level 3 Certificate in Assessing Vocational Achievement

Focus Awards will however; consider other relevant assessing qualifications upon submission.

Assessors who only hold the Level 3 Award in Understanding the Principles and Processes of Assessment will be required to complete an additional programme of study to achieve the relevant competency units required for one of the qualifications listed above.

Trainee assessors who do not hold an assessment qualification will require their decisions to be countersigned by a suitably qualified assessor.

Assessors must also be able to show they are occupationally competent within the sector area

### Requirements for Internal Quality Assurers (IQA)

Internal Quality Assurers should hold or be working towards the following an IQA qualification. This may include qualifications such as the V1 (previously D34), or the Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice. Focus Awards will however; consider other relevant IQA qualifications upon submission. Trainee IQAs who do not hold an IQA qualification will require their decisions to be countersigned by a suitably qualified IQA. IQAs must be able to demonstrate occupational competence.