



# Focus Awards Level 3 Award in Education and Training (RQF)

601/6099/8

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## Qualification Summary

|                          |                        |                            |
|--------------------------|------------------------|----------------------------|
| Level                    | Sector                 | Qualification Type         |
| 3                        | Health and Social Care | Occupational Qualification |
| Total Qualification Time | Credit Value           | Guided Learning Hours      |
| 120                      | 12                     | 48                         |
| Status                   | Methods of Assessment  | Minimum Age                |
| Available to Learners    | Portfolio of Evidence  | 19                         |



# Focus Awards Level 3 Award in Education and Training (RQF)

QRN: 601/6099/8

GLH: 48

TQT: 120

Credit: 12

## Qualification Purpose:

The Focus Awards Level 3 Award in Education and Training (RQF) provides learners with the knowledge of the roles, responsibilities and relationships in education and training. It provides understanding and implementation of inclusive teaching and learning, facilitation of individual and group learners and knowledge of assessment and its implementation in education and training.

This qualification is aimed at those learners not currently teaching, learners currently teaching and training and those learners currently working as assessors who wish to achieve a qualification that provides an introduction to teaching.

## Age Range

Entry is at the discretion of the centre. However, learners should be aged 19+ to undertake this qualification.

## Geographical Coverage

This qualification is available in England and Northern Ireland.

## Learner Entry Requirements:

Focus Awards does not set any other entry requirements, but additional criteria may be requested or specified by the centre.

## Reasonable Adjustments and Special Considerations

Please refer to the Focus Awards 'Reasonable Adjustments and Special Considerations Policy'. A copy is available for download from the Focus Awards website at the following url: <https://www.focusawards.org.uk/wp-content/uploads/2016/08/Reasonable-Adjustments.pdf>

## Assessment Methods

This qualification is Internally Assessed. Each learner must create a portfolio of evidence that demonstrates achievement of all the learning outcomes and assessment criteria associated with each unit.

The main pieces of evidence for the portfolio could include some or all of the following:

- Assessor observation
- Witness testimony
- Learner product
- Worksheets
- Assignments/projects/reports
- Record of oral and written questioning
- Learner and peer reports
- Recognition of prior learning (RPL)

## Progression Routes

Learners seeking progress from this qualification can advance their skills further through the following:

- Focus Awards Level 3 Award in Education and Training (RQF)
- Focus Awards Level 4 Certificate in Education and Training

## Supporting Material and Useful Websites

- <https://focusawards.org.uk/supportingmaterials>
- <https://ofqual.gov.uk>

## Mandatory Units

| Unit Title   | Unit Reference | Level | Credit | Guided Learning Hours |
|--|----------------|-------|--------|-----------------------|
| Understanding roles, responsibilities and relationships in education and training            | H/505/0053     | 3     | 3      | 12                    |
| Understanding and using inclusive teaching and learning approaches in education and training | D/505/0052     | 3     | 6      | 24                    |
| Facilitate learning and development for individuals  | J/502/9549     | 3     | 6      | 25                    |
| Facilitate learning and development for groups   | F/502/9548     | 3     | 6      | 25                    |
| Understanding assessment in education and training   | R/505/0050     | 3     | 3      | 12                    |
| Understanding the principles and practices of assessment                                     | D/601/5313     | 3     | 3      | 24                    |

## Staff Requirements

### Requirements for Tutors/Instructors

Tutors delivering the qualification will be required to hold or be working towards a teaching qualification. This may include qualifications such as the Levels 3, 4 or 5 in Education and Training, or a Certificate in Education. Focus Awards will however; consider other teaching qualifications upon submission. Tutors must also be able to demonstrate that they are occupationally competent within the sector area.

### Requirements for Assessors

Assessors will be required to hold, or be working towards a relevant assessing qualification. This includes qualifications such as:

- Level 3 Award in Assessing Competence in the Work Environment
- Level 3 Award in Assessing Vocationally-Related Achievement
- Level 3 Certificate in Assessing Vocational Achievement

Focus Awards will however; consider other relevant assessing qualifications upon submission.

Assessors who only hold the Level 3 Award in Understanding the Principles and Processes of Assessment will be required to complete an additional programme of study to achieve the relevant competency units required for one of the qualifications listed above.

Trainee assessors who do not hold an assessment qualification will require their decisions to be countersigned by a suitably qualified assessor.

Assessors must also be able to show they are occupationally competent within the sector area

### Requirements for Internal Quality Assurers (IQA)

Internal Quality Assurers should hold or be working towards the following an IQA qualification. This may include qualifications such as the V1 (previously D34), or the Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice. Focus Awards will however; consider other relevant IQA qualifications upon submission. Trainee IQAs who do not hold an IQA qualification will require their decisions to be countersigned by a suitably qualified IQA. IQAs must be able to demonstrate occupational competence.