

Qualification Specification

Focus Awards Level 2 Certificate in Leisure
Operations (RQF)

601/5374/X



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Focus Awards Level 2 Certificate in Leisure Operations (RQF)

Qualification Details

QRN: 601/5374/X

Credit: 18

GLH: 127

TQT: 180

Qualification Purpose

The Focus Awards Level 2 Certificate in Leisure Operations (RQF) focuses on understanding employment rights and responsibilities, dealing with customers, equality and diversity, health and safety, the importance of team work and the self-development within learner's job roles.

This qualification is aimed at:

- Learners aged 16+ who would like to pursue a career in the active leisure industry as a lifeguard, recreation assistant or leisure attendant.
- Current lifeguards, recreation assistants or leisure attendants that would like a nationally recognised qualification to formalise their experience and skills within their current role.
- Active leisure facilities (health club, leisure centre, hotel etc...) that require their existing staff to hold a nationally recognised qualification to improve their service delivery, performance of staff and the customer service within their establishment.

Please note that the Focus Awards Level 2 Certificate in Leisure Operations does not prepare or qualify the learner to work as a Lifeguard.

This responsibility is covered by

- National Pool Lifeguard qualification

First Aid is included in this Certificate but is also available as a separate qualification:

Level 2 Award in Emergency First Aid Skills

Learner Entry Requirements

There are no specific entry requirements for this qualification.

Age Ranges

Entry is at the discretion of the centre; however learners should be 16 to undertake this qualification. Learners aged between 16 – 18 may need to be supervised during and on completion of this qualification.

Geographical Coverage

This qualification has been accredited for use in England and Northern Ireland.

Reasonable Adjustments and Special Considerations

Please refer to the Focus Awards 'Focus Awards Reasonable Adjustments and Special Consideration Policy.'

Assessment Methods

The Focus Awards Level 2 Certificate in Leisure Operations (RQF) is internally assessed.

Each learner is required to create portfolio of evidence which demonstrates achievement of all the learning outcomes and the assessment criteria associated with each unit.

The main pieces of evidence for the portfolio could include:

- Assessor observation – completed observational checklists on related action plans
- Witness testimony
- Learner product
- Worksheets
- Assignments / projects / reports
- Record of oral and written questioning
- Learner and peer reports
- Recognition of prior learning (RPL)

Evidence may be drawn from actual or simulated situations where appropriate and where permitted by the relevant Sector Skills Council or Sector Skills Body.

Progression Routes

Learners wishing to progress from this qualification can undertake the following qualifications:

- Focus awards level 3 certificate in leisure management
- Focus awards level 2 certificate in fitness instructing
- Focus awards level 3 certificate in personal training

Focus Awards Level 2 NVQ Certificate in Active Leisure, Learning and Well-Being Operational Services (RQF)

Useful websites and supporting materials

You will find useful websites and supporting materials here:

- www.focusawards.org.uk/supportingmaterials
- www.gov.uk/government/organisations/ofqual

Qualification Structure/Rules of Combination

Learners must achieve a total of **18 credits**. Learners must achieve **13 credits** from the six mandatory units in Group A and a minimum of **5 credits** from the optional units in Group B.

Unit Title	Unit Ref	Level	GLH	Credit
Mandatory unit				
Understanding the Active Leisure and Learning Sector	Y/600/1734	2	2	15
Understanding Employment Rights and Responsibilities	J/600/0840	2	2	15
Customer care and diversity in active leisure	T/503/0731	2	2	11
Health, safety, security and welfare in active leisure	K/503/0743	2	4	30
Developing self in an active leisure job role	Y/503/0737	2	1	5
Teamwork in active leisure	L/503/0735	2	2	11
Optional Units				
Pool lifeguarding	J/503/5352	2	5	40
Handling and maintaining equipment in active leisure	H/503/0739	2	3	14
Cleaning in active leisure	D/503/0738	2	1	7
Swimming pool water testing	Y/503/0740	2	1	4
Understanding how to sell services and products to customers in active leisure	L/503/0783	3	4	20
Know how to provide an active leisure facility reception service	L/504/6563	2	2	18

Requirements for Tutors

Tutors delivering the qualification will be required to hold or be working towards a teaching qualification. This may include qualifications such as the Levels 3, 4 or 5 in Education and Training, or a Certificate in Education. Focus Awards will however; consider other teaching qualifications upon submission. Tutors must also be able to demonstrate that they are occupationally competent within the sector area.

Requirements for assessors:

Assessors will be required to hold, or be working towards a relevant assessing qualification. This may include qualifications such as the Level 3 Certificate in Assessing Vocational Achievement, or the Level 3 Award in Assessing Competence in the Work Environment. Focus Awards will however; consider other relevant assessing qualifications upon submission. Trainee assessors who do not hold an assessment qualification will require their decisions to be countersigned by a suitably qualified assessor. Assessors must also be able to show they are occupationally competent within the sector area.

Requirements for Internal Quality Assurers (IQA):

Internal Quality Assurers should hold or be working towards the following an IQA qualification. This may include qualifications such as the V1 (previously D34), or the Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice. Focus Awards will however; consider other relevant IQA qualifications upon submission. Trainee IQAs who do not hold an IQA qualification will require their decisions to be countersigned by a suitably qualified IQA. IQAs must be able to demonstrate occupational competence.